First Login
TEAMS_CLASS and Live Captioning

TEAMS_CLASS and Live Captioning
TEAMS_CLASS is a digital event solution based on TEAMS Live Events. The live captioning tool "Wordpicker" is a requirement for the use of TEAMS_CLASS.
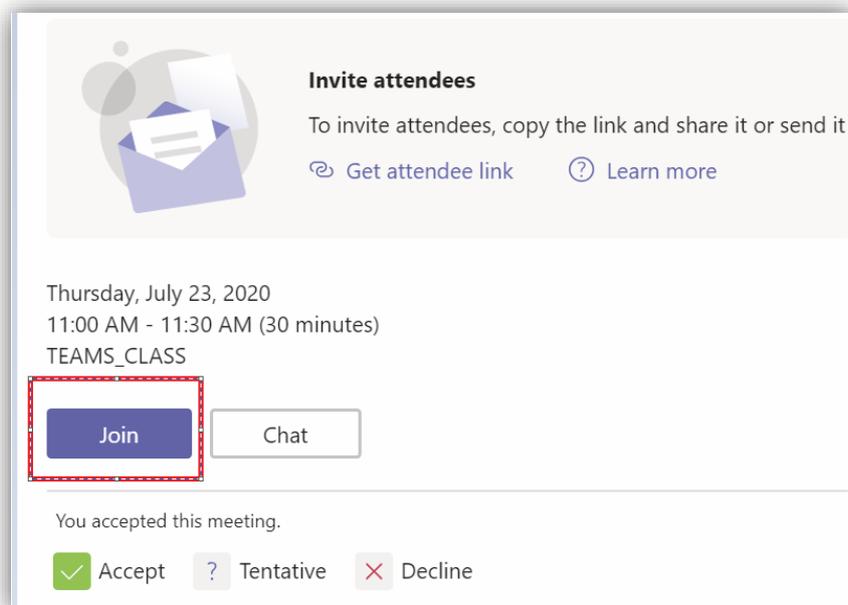
What you need:
- ➔ A Teams account
- ➔ A Wordpicker - live captioning log in

TEAMS_CLASS Live Event:

➔ please follow these steps to access the TEAMS CLASS Live Event

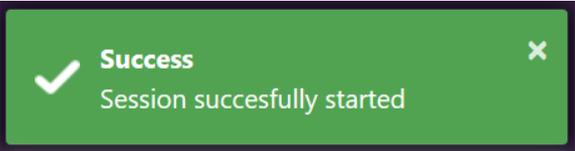1. **Login** with your **Teams account** via the Join link provided in your **Teams calendar invite**

2. A support agent will assist you to **bypass the meeting lobby 15 minutes before** event start.
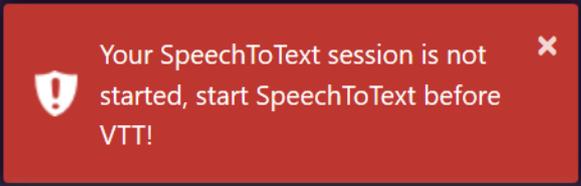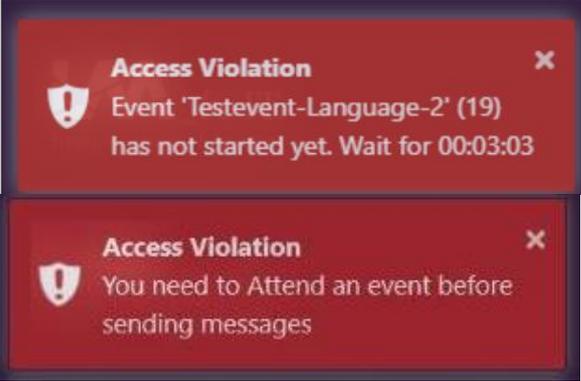
Live Captioning Tool:

Did you register for the Live Captioning?

➔ If yes, please log in with the credentials you have set up

➔ If not, please follow these steps to set your password:
1. **Open** https://idsvr-speet.azurewebsites.net/ in an incognito/private window (most reliable choice: latest version of Edge or Chrome)
2. **Type your MSFT email address** into the corresponding field
It must be the email with which Live Captioning was activated (usually your corporate account)
3. **Click on** "Forgot your password?"
4. You will **receive an email notification** from mail@teamsclass.com
5. **Click on "reset"** and enter your password (must contain at least 1 number and 1 symbol)

➔ On the next page you see different types of live captioning notifications that could occur during your TEAMS_CLASS Live Event:

General: Please note - once the time of the Meeting is over, the session will not automatically end.

Notifications	Meaning
Green notifications signal a successful user action. ✓ **Success** ✕ Session succesfully started	A user interaction was successful, i.e.: - User successfully started or stopped speech recognition - User successfully started VTT
Blue notifications signal an information. ⓘ **Connected Referent** ✕ Connected Referent: referent@company3.de	General information that does not directly relate to user interaction, i.e.: - Connection to LiveCaptioning hub established - Referent connected - Referent started VTT

Yellow notifications signal a warning. **Disconnected Referent** ✕ ⚠ Disconnected Referent: referent@company3.de	Warnings are higher prioritized information as they may require an action, i.e. - Referent disconnected a may require intervention of the content moderator
Red notifications signal an error. ❗ Your SpeechToText session is not ✕ started, start SpeechToText before VTT!	Errors are shown when either a user interaction has failed or the application has run into a problem, i.e.: - VTT started before speech recognition started - Connection lost - General errors may contain code snippets or specific information: in this case please forward the information to us as screenshot/text
Red notification signals an error **Access Violation** ✕ ❗ Event 'Testevent-Language-2' (19) has not started yet. Wait for 00:03:03 **Access Violation** ✕ ❗ You need to Attend an event before sending messages	Speaker could not be identified to the event. - The user had several correlation IDs. - The referent should then delete cache and start the page once again

Attendee Log In:

1. Attendees **join via** the Click here to join the webinar link provided in the system generated Certain **Registration Confirmation Email**

2. Attendees will be forwarded to the meeting **lobby incl. countdown and best practices**

3. **Lobby** and Live Captioning **opens 30 minutes before** Event Start

4. **Attendees** which access our Teams Class Live Events **anonymously** (so not via the app) are also tracked as attended in Certain
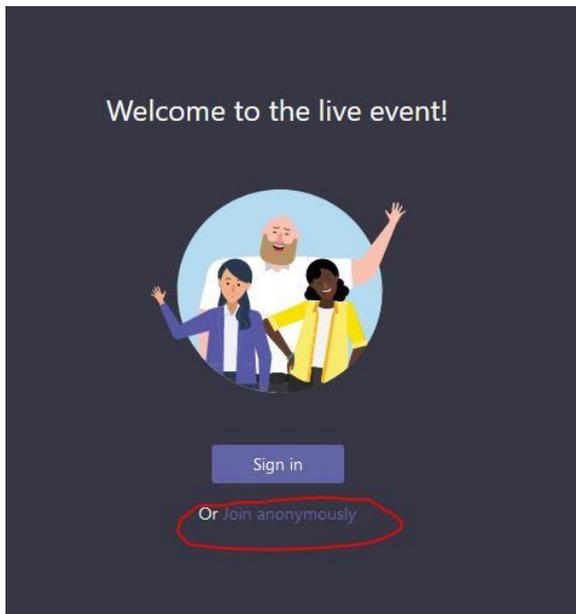
All details and how to's regarding TEAMS_CLASS can be found in the **speaker guide** available here https://events.lm-ag.de/en/wordpicker/

Please do not hesitate to contact support@teamsclass.com should you have questions regarding of one of the above-mentioned tools.